



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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NOTICE AND AGENDA OF THE MEETING OF THE ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

Pursuant to Arizona Revised Statutes § 38-431.02, notice is hereby given to the members of the Arizona Board of Occupational Therapy Examiners (“Board”) and the General Public that the Board will hold a **Meeting** open to the public on **October 11, 2019**, beginning at **1:30 p.m.** at **1740 West Adams Street, Board Room C**. Members of the Board will attend either in-person or by telephone conference call. A copy of this Agenda is available by writing to the Board’s mailing address. This Agenda is amendable up to twenty-four hours prior to the meeting. At any time during a Board meeting, the Board may choose to take agenda items out of order.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to hold an executive session for legal advice for any matter on the agenda. The executive session will not be open to the public.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Vicki Egurrola at telephone number (602) 589-8352 or at the TDD number 1-(800)-367-8939. This document is available in alternate format by contacting Vicki Egurrola at (602) 589-8352 or at the TDD number 1-800-367-8939.

AGENDA

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) DECLARATION OF CONFLICTS OF INTEREST**
- 4) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES.**

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Regular Session Meeting Minutes of September 13, 2019
- b) Regular Session Meeting Minutes of September 16, 2019

- 5) REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE**

- a) November 8, 2019
- b) December 13, 2019
- c) January 10, 2020

- 6) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE**

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice). The consent agenda items may be considered for approval as a single action unless a Board Member removes the item for review at the current meeting or a future meeting.

7) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Initial Applications – Board Review
 - i) Eric Ulmer, OTA
- b) Renewal Applications – Board Review
 - None
- c) Limited License Applications – Board Review
 - None

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2) (to discuss confidential information) or A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- a) Initial Review of New Complaints
 - i) Justin Christman, OTH-006339 – Complaint #2019-OT-0007
- b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
 - None
- c) Review of Case Number 2019-OT-0017
 - i) Jacob Golemeski

9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(3) to obtain legal advice.

- a) Executive Director’s Report – Verbal Report and Discussion – No Action Required
 - i) Financial Report
 - ii) Review of Recent Board Staff Activities
 - iii) Statistics
 - (1) 125 Licenses Issued Since September Board Meeting
 - (a) 13 Initials
 - (i) 8 Occupational Therapists
 - (ii) 5 Occupational Therapy Assistants
 - (b) Renewals and Reinstatements (Not Practicing)
 - (i) 75 Occupational Therapists
 - (ii) 37 Occupational Therapy Assistants
 - (2) 3,941 Current Active Licensees
 - (a) 2,639 Occupational Therapist
 - (b) 1,292 Occupational Therapy Assistant
 - (c) 9 Occupational Therapist Limited License
 - (d) 1 Occupational Therapy Assistant Limited License
 - (3) 96 Current Inactive Licensees
 - (a) 70 Occupational Therapist
 - (b) 26 Occupational Therapy Assistant
 - (4) 9 active consent agreements – Next item due 11/17/19
 - (5) 8 open investigations
 - b) Administrative Project Status
 - i) Policies and Procedures
 - ii) Board Automation (eLicensing)
 - iii) CE Broker Implementation
 - iv) Administrative Process Changes to Statutes
 - v) Proposed Rule Revisions

- vi) Records Retention Schedule Revision
- vii) Audit of State Board Member Per Diem Compensation and Expense Reimbursements

10) AGENDA ITEMS FOR NEXT MEETING

11) CALL TO THE PUBLIC

The Board may make an open call to the public during the meeting subject to reasonable time, place and manner restrictions to allow individuals to address the Board on any issue within its jurisdiction. Public input is encouraged, and presentations should be limited to five minutes. Please be aware; however, that pursuant to A.R.S. § 38-431.01(H), members of the Board are not allowed to discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. However, the Board may ask staff to review a matter or to place the matter on a future agenda.

12) ADJOURNMENT